



LOWELL PUBLIC SCHOOLS
Henry J. Mroz Administration Office
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Billie Jo Turner
Chief Financial Officer

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TO: Joel Boyd, Ed. D., Superintendent of Schools
FROM: Billie Jo Turner, Chief Financial Officer
DATE: December 21, 2022
RE: Budget Transfer

Motion to transfer the budget in the amount of \$3,126,676.67 per the attached labeled "Budget Transfer Form."

- 1) A transfer from the Fall Reconciliation/Suspense account in the amount of \$1,004,041 to various overtime accounts due to current workforce absences and lack of applicants for custodial positions. Other transfers to note from this account would be the increase to maintenance supplies and maintenance contracted services. Due to the use of maintenance supplies in areas of clean up due to construction and other higher than average costs, this account has been depleted. The \$100,000 request will cover the historical needs for the remainder of the year including the pre-purchase of summer clean up supplies and equipment. The \$300,000 transfer into the Maintenance Custodial Service line is to fund playground upgrades at three schools. We are conducting a study to identify which three schools to begin with and how many other schools need such.
- 2) A transfer in the amount of \$23,000 for the McAuliffe School from the General Supplies account to the Other Expenditures account at the request of the Principal.
- 3) A transfer in the amount of \$1,284 for Shaughnessy School from the Technology Expense account to the Shaughnessy General Supplies account at the request of the Principal.
- 4) A transfer in the amount of \$43,759.36 from SW Prof Staff/Classroom Teacher to the McHugh (Riverside School) Teacher account due to the recent revamping of the Chart of Accounts to align with financial reporting requirements, these salaries need to be shifted to the new account.
- 5) A transfer in the amount of \$54,592.24 from the Custodian account to Maintenance Supplies and Maintenance Contracted Services in the amounts of \$27,296.12 and \$27,296.12. The transfer is due to the

need to utilize the unspent funds from an unfilled position for alarms and door monitoring systems installation as well as an adequate supply of snow melt.

6) A transfer in the amount of \$2 million from the general fund tutor line to the systemwide supplies line. This is NOT a reduction to tutor spending. Rather, the grants covered more of the tutors than expected which freed up general fund dollars to cover ESSER budgeted library costs. This will free up ESSER dollars to invest in overdue facility improvements. These funds are being transferred into the Systemwide Supplies line.

Budget Transfer Form

TRANSFER FROM:

Account #

TRANSFER TO:

Account #

Org.	Object	DESE Function	Description	Amount	Org.	Object	DESE Function	Description	Amount
99337007	512301	2300	Tutors	\$ 2,000,000.00	99310004	544400	2300	Systemwide Supplies	\$ 2,000,000.00
99300003	577771	2400	School Committee Suspense	\$ 1,004,041.07	99347103	513000	4000	Overtime - Custodial	\$ 175,757.52
					99347103	513101	4000	Overtime - Man Out	\$ 258,043.42
					99347103	512960	4000	Administration Bldg. Custodial	\$ 88,795.68
					96010108	512924	2300	Stoklosa Parent Liaison	\$ 49,180.40
					99310301	514800	5100	Longevity - System	\$ 20,263.95
					99347109	544400	4000	Maintenance Supplies	\$ 100,000.00
					99347106	530002	4000	Maintenance Contracted Servit	\$ 300,000.00
					91810112	544400	2300	Pyne Arts Supplies	\$ 12,000.00
97541106	530002	2200	McAuliffe Other Expenditure:	\$ 23,000.00	97510112	544400	2300	McAuliffe SA - General Supplie	\$ 23,000.00
95010112	544400	2300	Shaughnessy SA - Tech. Exp	\$ 1,284.00	95010124	541000	2450	Shaughnessy SA - Gen Supplie	\$ 1,284.00
99237070	512903	2350	SW Prof Staff/Classroom Te	\$ 43,759.36	99213003	512903	2300	McHugh Teacher	\$ 43,759.36
95447103	512960	4110	Varnum Custodian	\$ 54,592.24	99347109	544400	4000	Maintenance Supplies	\$ 27,296.12
					99347106	530002	4000	Maintenance Contracted Servit	\$ 27,296.12
TOTAL				\$ 3,126,676.67	TOTAL				\$ 3,126,676.67

\$

Total Request \$ 3,126,676.67

Reason for Transfer:
See attached Memo



Billie Jo Turner

Department Signature

Prepared by

12/19/2022